

Applicant's Guide

A guide to completing a Meeting Bursary application to attend the 24th Biennial Congress of the European Association for Cancer Research ([EACR24](#)) in Manchester, 9-12 July 2016

Eligibility

- You must have been a member of the EACR for at least 3 months prior to the application closing date of **19 February 2016**.
- You must have **difficulty** in securing the necessary funding to participate in the conference.
- There is **no age limit**, but you must have less than four years post-doctoral experience in cancer research.
- You must have **submitted** an abstract for the Congress.

Any questions?

Contact Laura Strachan at the EACR Secretariat:

l.strachan@nottingham.ac.uk

Deadline for receipt of applications:
19 February 2016

Helpful Hints on the Application Form

- Be mindful of the length of your answers and use the space allocated as a guide. Sending a 1000-word answer where we have allocated 500 words will delay your application as you will be asked to amend it.
- Take note of the award amount: up to €1300 based on estimated travel costs. You should accurately calculate your travel costs using whatever means you have (travel agent, airline/train websites, etc.) and include a **full financial breakdown**, along with the source(s) so that the evaluation committee can verify them.
- EACR operates a 'best value' policy so that we can use our bursary funds to help the maximum number of researchers attend EACR24. This means that we expect applicants to find the best value travel and accommodation possible. Public transport should be used for airport transfers.
- Remember to **sign** your form.
- Before you submit your application, ensure you have included **all** of the accompanying documents requested on the form, as your application is incomplete without them. These are: (1) a copy of your already submitted abstract, (2) a signed letter of support from your supervisor or team leader, (3) a one page CV and (4) a short publication list (if applicable).
- Please submit your completed application via email to Laura Strachan, L.Strachan@nottingham.ac.uk.
We will write back to confirm receipt, so if you do not receive a reply please check to ensure we have received your application.

Evaluation

- After you submit your application, we will check it for any obvious omissions and contact you if anything is missing or unclear.
- Submitted abstracts and applications will be evaluated by the committee and quoted expenses will be verified.
- **We aim to notify all applicants of the success of their application from 24 March 2016.**